



an EnPro Industries company

August 2016

Dear Valued Customer:

To help you plan for timely order submission and delivery, we would like to take this opportunity to share our 2016 holiday schedule with you. We ask that you share this information with all essential personnel throughout your organization, including branch offices.

**THANKSGIVING HOLIDAY:**

November 24 and 25 - Closed

November 28- regular business will resume at 8:00AM EST

**CHRISTMAS AND NEW YEARS:**

December 23, 26, 27, 28, 29, 30, 2016, and January 2, 2017 - Closed

January 3, 2017 - regular business will resume at 8:00AM EST

**EMERGENCY SERVICE**

In the event you need to contact us for emergency purposes while our offices are closed for the holidays, please call 1-800-448-6688. For Garlock Metal Gaskets, please call 1-281-840-4800. Please note an emergency service fee may apply.

**CUSTOMER SUPPORT DIRECT LINES:**

Please be sure to program your telephone systems with the following Customer Support numbers during regular business operations:

PHONE: Garlock North America: Toll Free 877.GARLOCK (427.5625)  
Garlock Metal Gaskets: Toll Free 800.972.7638  
Garlock Klozure Oil Seals: Toll Free 866.KLOZURE (556.9873)  
Garlock International (All customers outside the US): Toll Free 800.672.0062  
Garlock OEM: Toll Free 866.GARLOCK (427-5625)

FAX: GNA and Klozure: Toll Free 1-800-543-0598  
Garlock International: 315.597.3325

We would like to extend sincerest holiday wishes for a safe and joyful holiday season with family and friends.

Please do not hesitate to contact your Inside Sales Representative if you have any questions.

Sincerely,

Erika Randall  
Manager, Inside Sales  
International

Sharon Wren  
Manager, Inside Sales  
Domestic

Tiffani Peri  
Manager, Inside Sales  
Metallic Gaskets